

# FORTON PARISH COUNCIL

Hilary Alcock, Clerk to Forton Parish Council

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**You are hereby summoned to attend a meeting of the Parish Council  
in the Methodist Church Hall on Monday 1<sup>st</sup> September 2025**

## AGENDA

### 1. Apologies for Absence

### 2. Notification of Interests

To receive disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting.

### 3. Minutes of the last meeting

To approve the minutes of the meeting held on 14<sup>th</sup> July 2025.

### 4. Public Participation

The meeting will be adjourned to allow residents to speak. Please note that the Council may not make any lawful decisions during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than the parish council members or officials.

**Wyre Councillor Charlotte Brieanne Walker**

**County Councillor Matthew Salter**

**Police – PCSO Creighton**

*The meeting will be resumed.*

### 5. Planning

**Application Number:** 25/00679/LBC

**Proposal:** Listed Building Consent for a two-storey rear extension and further single storey rear and side extensions to main dwelling including internal re-configuration.

**Location:** Ratcliffe Wharfe, Ratcliffe Wharf Lane, Forton

*Late applications may be discussed as necessary.*

### 6. New Community Hall Update – Cllr Tresilian

### 7. Defibrillator Purchase

### 8. Finance

The following payments have been made during the month of July & August:

Easy websites	Monthly Maintenance July	£58.08
Ron Smith	Bench repair	£90.31
SP Maison Garden	2 x new benches	£838.00
Mason Gillibrand	Professional fees – new village hall	£544.95
Hollins Lane Methodist Church	Meeting Room Hire	£60.00
Clerks wages	July 2025 based on average 6 hours p/w	£324.08
Clerks expenses	Working from home / mileage	£36.80
Easy websites	Monthly Maintenance August	£58.08
Euro Office	Printer Ink	£14.10
Defib World	Defibrillator	£1080.00

Clerks wages	August 2025 based on average 6 hours p/w (incl backpay awarded for 1.4.25 – 31.7.25, following recent local government pay negotiations)	£375.28
Clerks expenses	Working from home	£26.00

## Reconciliation of Bank Balances as at 24.8.25

NatWest current account	£68,266.62
Bonus Saver account	£10,805.02
<b>Total Resources</b>	<b>£79,071.64</b>

## 9. Parish Reports / issues from Councillors

### Parish Maintenance

- Litter Picking
- SPID

## 10. Cllr Huddart updates

- Bench locations
- Community banking
- Government national emergency alarm test (7.9.25 at 3pm)
- Future of meetings at Hollins Lane Methodist Church
- Hollins Lane
- Leaflets on special plants – Cllr Dodgson

## 11. Clerks updates

- Notification of disclosable pecuniary and other interests to be completed using new template
- Lancashire Parish and Town Council Conference – 1.11.25 at County Hall

## 12. Agenda for next meeting

Any items that will need a resolution will be deferred to the next meeting and placed on the agenda to allow information on the subject to be gathered.

Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be reported on the Love Clean Streets App.

## 13. Date of next meeting

The next Parish Council meeting is due to take place on **Monday 6<sup>th</sup> October 2025 at 7pm** (Venue TBC)